APS - Akademische Prüfstelle

What is APS?

APS stand for Akademische Prüfstelle. Established in 2001 in Beijing, APS is a service facility of the German Embassy Beijing and the German Academic Exchange Service (DAAD).

What is APS doing?

APS helps to check the qualifications of Chinese applicants for admission into German universities.

Objective of APS

Make the way for studying in Germany as simple and transparent as possible, by a formal verification qualitative selection process.

Why do you need APS?

The APS-Procedure helps you to obtain a pre-assessment on your qualifications, which prepares you for an application into any German university.

Obtaining the certificate is compulsory/mandatory for all students with a degree from China, Vietnam or Mongolia who are interested in studying in Germany or in a German university.

What is the process to apply for APS?

Register online on APS website
www.aps.org.cn

Pay the registration fee
(RMB 2,500)

Hand in the required documents
(need to be certified by your university + officially translated and notarized)

Success!
(APS gives you 10 certificates if you pass)

Interviews can take place in Beijing, Shanghai, Guangzhou and Chengdu
(The result of the interview will be sent to you via mail within 10 days)

Wait for interview
(6-8 weeks waiting time)

One certificate has to be added to your application at TUM Asia to obtain a full offer (if you pass the screening process for a place in the Master programmes)
Documents required for an APS application

- A printed copy of the online registration form. Please attach a recent (not older than 6 month) passport photo
- A copy of a wire receipt
- Copy of all relevant passport pages
- Notarized copy of the university entrance exam certificate (Gaokao (高考)), if the applicant took it.
- Enrolled students: notarized copy and notarized translation of the degree/diploma
- Graduate students: notarized copy, including a notarized translation of the university transcripts. Additionally a set of copies for the transcripts.
- Copy of any language certificates

Remarks:

- Translation must be in English or German language
- Students who have finished their Bachelor program, but have not received their diploma, are required to provide a written statement.
- Study transcripts need to state all courses and grades in the order that they were taken, as well as to bear the seal of the Office of Student Affairs (教务处, 档案室， 学籍管理 办, 公室等校级部门). Please note that the faculty seal is not sufficient!
- Documents can be handed in directly at the APS office or sent by mail.
- The APS office may request additional documents. Due to archival reasons, documents that are processed by the APS will not and cannot be returned to the applicant.

Contact

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<thead>
<tr>
<th>Address of the APS Office:</th>
<th>Contact of TUM Asia</th>
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<tbody>
<tr>
<td>Akademische Prüfstelle Kulturreferat der deutschen Botschaft Beijing Landmark Tower 2, Office 0311 8 North Dongsanhuan Road, Chaoyang District, 100004 Beijing Website: <a href="http://www.aps.org.cn">www.aps.org.cn</a> Email: <a href="mailto:info@aps.org.cn">info@aps.org.cn</a> Phone: ++86 - 10 - 6590 7138 Fax: ++86 - 10 - 6590 7140</td>
<td>German Institute of Science and Technology – TUM Asia Pte Ltd 510 Dover Road, #05-01 SIT@SP Building, 139660 Website: <a href="http://www">www</a>. <a href="http://tum-asia.edu.sg">http://tum-asia.edu.sg</a> Email: <a href="mailto:graduate@tum-asia.edu.sg">graduate@tum-asia.edu.sg</a> Phone: +65 6777 7407 Fax: +65 67777236</td>
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All information is accurate as of 1 September 2015.
For the latest information, please refer to the APS website: [www.aps.org.cn](http://www.aps.org.cn).